THE ED. FUND *(The West Contra Costa Public Education Fund)*

1807 Arlington Blvd.   *Phone:*   *510-233-1464*
El Cerrito, CA 94530   *Fax:*   *510-235-0606*

ED. FUND MINI-GRANT APPLICATION

APPLICANT'S NAME:_____

GRADE LEVEL/SUBJECT: _____SCHOOL: _____

SCHOOL ADDRESS: _____SCHOOL PHONE: _____

HOME PHONE:_____SOCIAL SECURITY NO._____

NOTE: Refer to attached Helpful Hints as you complete this application.

1. **BRIEF DESCRIPTION:** Briefly describe your proposed project (no more than 3 sentences).

2. **NEED OR PROBLEM:** Specifically describe the need/problem and indicate evidence of this need/problem.

3. **PROPOSED SOLUTION/IDEA:** Briefly but specifically identify exactly what you propose to do in your project, and how you and/or other adults will participate in the project.

4. **GOAL STATEMENT:** Briefly state your goal for this project.

5. **TOTAL FUNDS NEEDED:** $_____**(Maximum grant $500)**
    Complete attached Itemized Budget (page 3).

6. **ADVANTAGES OF PROPOSED PROJECT:**
    To the students:

9-99

To the school:

7. **POSSIBLE DISADVANTAGES OF PROPOSED PROJECT:** Be as realistic as possible.

8. **PROJECTED STARTING DATE:**_____ **COMPLETION DATE:**_____
         month/year   month/year

9. **EVALUATION TECHNIQUES:**   As specifically as possible, state these techniques or methods.

10. **OTHER FUNDING SOURCES:** Indicate existing or projected matching funds. Indicate approximate percentage of requested funding these other sources can provide.

11._____   12._____
    Signature of Applicant   *Signature of Principal*

13._____
    Date submitted

IMPORTANT POINTS TO REMEMBER

1. APPLICATIONS MUST BE <u>POSTMARKED NO LATER THAN SATURDAY, OCTOBER 2, 1999.</u>

2.   Mail the <u>original and 4 copies</u> of your completed application to:
                                The Ed. Fund
                   1807 Arlington Blvd., El Cerrito, CA 94530
         <u>DO NOT</u> MAIL SO THAT YOUR PACKET REQUIRES A SIGNATURE TO BE DELIVERED.
3. Applications will be disqualified if they are not postmarked by the deadline and if the applicant does not include the original and 4 copies.

NOTE: *f your project is funded, you are requested to acknowledge The Ed. Fund in any publicity you generate or receive concerning your project.*

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ITEMIZED BUDGET:
TOTAL FUNDS NEEDED: _____ Include <u>all</u> <u>shipping, handling charges and taxes.</u>

NOTE: REQUESTS FOR MORE THAN $500 WILL DISQUALIFY THE APPLICATION.

Materials/Equipment	*Other (e.g., Printing, Transportation)*
Subtotal: $	Subtotal: $
	Tax: $
	Shipping Charges: $
	TOTAL FUNDS NEEDED: $